Privacy Statement

Prezenter Europe supports employees of companies and other organizations who move to the Netherlands. In doing so, it processes personal data. Prezenter Europe processes personal data with due care and in accordance with the law. We would like to provide the following information about this.

1.Data Controller

The data controller who is responsible for the processing of personal data are our clients and we work on their behalf.

2. What personal data

Prezenter Europe processes the following personal data:

- Name, address, place of residence, e-mail, telephone;
- Gender, nationality, place and date of birth, marital status, family members;

• Other information that is necessary in view of the services to be provided by us, such as your employer, commencement of employment, date of relocation, statement of employer, salary, bank account number, social security number, application of the 30% ruling, V-number and BSN number. These numbers are only processed to the extent required by law for the relevant request or application and/or for as far as we act as data processor on behalf of our clients. We generally obtain personal data from you or your employer.

3. The purpose and legal basis of the data processing

Prezenter Europe processes personal data for the following purposes. The actual data processing depends on the programme agreed.

• (Assisting in) making applications for a work or residence permit, a BSN (social security number) or for applying the 30% ruling;

- Making appointments at the IND or Town hall
- Archiving purposes;

• Compliance with legal obligations. The legal basis for the processing is that the processing is necessary for the performance or the entering into of a contract between your (future) employer and you, for the compliance with legal obligations and for the representation of legitimate interests of your employer and the users of our services. These legitimate interests include the ability for us to offer our services and the ability for expats and their employers to use them. In specific cases, for example if we need to process health data, we ask for your permission. This permission can be withdrawn at any time.

4. Recipients of personal data

In principle, we only share your personal data with third parties if this is necessary for the performance of our services. In that context, for example, data can be shared with:

- Relevant government agencies, such as IND, GGD, Tax Office, Town Hall;
- Your employer;

• Other third parties, if Prezenter Europe is obliged to do so on the basis of a legal obligation or court order.

5. Transfer of personal data outside the European Union

We will not transfer your personal data outside the European Union, unless this is necessary for the performance of our services. In such cases - insofar as the country concerned does not have an adequate level of protection as referred to in Article 45 of GDPR - the transfer will take place on the basis of appropriate safeguards as referred to in Article 46 of GDPR, or in accordance with one of the conditions referred to in Article 49 of GDPR, if for example the transfer is necessary for an agreement between the employee and the employer, or for the performance of an agreement concluded in your interest between Prezenter Europe and a third party, for example the employer, or because you have agreed to the transfer.

6. Retention of personal data

We do not store personal data for longer than necessary for the purposes mentioned under 3. Any data will be deleted no later than 5 years after the end of your assignment, unless the data must be retained for a longer period in connection with a legal obligation.

7. Cookies

Visitors can access our website home page and browse our site without disclosing personal data by disabling the cookie settings on their browser. We use cookies on this website to store information on your computer or mobile device. To give you the very best browsing experience, the cookie settings on this website are set to allow all cookies. If you continue to browse this site without changing these settings, you consent to this. You may refuse the use of cookies by selecting the appropriate settings on your browser. However, please note that if you do this you may not be able to use the full functionality of this website. This site also uses Google Analytics cookies. These cookies are part of the web analytics service provided by Google, Inc. ("Google"). Google Analytics uses cookies, to help the website analyze how users use the site. Read Google's overview of privacy and safeguarding data for more information. The information the cookie generates about your use of the website, including your IP address, will be transmitted to and stored by Google on servers in the United States. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set

out above. We do not collect information about our visitors from other sources, such as public records, public bodies or private organizations. Information about cookies Additional useful information about cookies can be found at <u>www.allaboutcookies.org</u>

8. Your rights

You have the right to request Prezenter Europe access your personal data. If the information is incorrect, incomplete or irrelevant, you have the right to request rectification. You also have the right to object to the processing and to request Prezenter Europeto delete the data. This will be done within the legal conditions that are set. Insofar as the processing is based on your consent, you have the right to withdraw the permission at any time. Withdrawal does not affect the lawfulness of the processing on the basis of the consent before it is withdrawn. If you wish to make use of your aforementioned rights, please contact Prezenter Europeby letter or e-mail using the contact details provided below. Prezenter Europemakes a decision on your request within four weeks. You also have the right to lodge a complaint with the supervisory authority. The competent supervisory authority is the Dutch Data Protection Authority (<u>www.autoriteitpersoonsgegevens.nl</u>).

9. Contact

For questions or comments about the processing of your personal data, and to use your above mentioned rights, please contact our privacy coordinator via: <u>privacy@prezenter.eu</u>